Note: This report is confidential and will only be made available to the BIOS2 coordination team. Information will be extracted for reporting purposes. The Abstract (Summary Report) may be published with the permission of the Fellow.

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| **Part 1 – General** |
| **Name:** **Email:****Internship organization:****Name of the internship supervisor in the host organization:****Start date of the internship:****End date:** |

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| **Part 2 – Internship report**  |
| **Summary Report:**Please provide a short summary of your internship experiences (approximately 150 words). This short version of your report will be used for publicity (upon approval) and information reporting purposes. The summary report should include:* Placement title (include name of the organization and major activity)
* Summarize internship objectives and activities

Please provide us with visual support (photos of you or the internship place/experience, figures) to post on the website alongside your summary. Let us know, on the online form, if you allow us to publish it. **Final Report:**Please provide us with a 1-2 pages final report. The purpose of this document is to summarize your internship experience, including activities, challenges, lessons learned and recommendations for future internships. You can use the following elements as a guide:* Internship objectives
* Description of major activities
* Deliverables (list publications, reports, and presentations)
* Opportunities to interact with collaborators and decision-makers
* Internship challenges
* Specific knowledge developed as well as professional skills and attitudes
* Do you consider this internship has allowed you to advance in your broad career? If so, in what way?
* Recommendations for future internships at this organization (if possible, specify other potential contacts)
* Do you have any recommendation for BIOS2 internships program?
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| **Part 4: Online Form** |
| Please fill the following online form: <http://bit.ly/Internships-FinalReport> |

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| **Part 5: Signature**  |
| **BIOS2 Fellow****Name:****Signature:****Date:****Member of BIOS2 coordination team** **Name:****Signature:****Date:** |

Completed form must be emailed to BIOS2 Program Coordinator:

Kim Gauthier Schampaert, kim.gauthier.schampaert@usherbrooke.ca

*\* This document was inspired by the BRITE Internships program documentation.*